

ST. MARY'S COUNTY GOVERNMENT
HUMAN RELATIONS COMMISSION

Melvin "Mac" McClintock, Chair
Kelsey R.M. Bush, Commission Liaison



Francis Jack Russell, President
Lawrence D. Jarboe, Commissioner
Cynthia L. Jones, Commissioner
Todd B. Morgan, Commissioner
Daniel I. Morris, Commissioner

St. Mary's County Human Relations Commission
March 3, 2011
Minutes

Attendees: Melvin McClintock (Chair), Deborah Dennie, Wayne Lockley, Agnes Butler, Theo Cramer, Kelsey Bush (staff liaison)

Not Present: Leshia Wood, Sarah Tyson

Call to Order: The meeting was called to order at 5:55 p.m. by Commission Chair, Mac McClintock.

Approval of Minutes: The minutes from the February 2, 2011 meeting were approved as written.

HRC Signature Event: K. Bush advised that \$1,500 has been budgeted to use in FY12 for the execution of an HRC event. M. McClintock asked for clarification as to whether there would be an expectation to return the funds or generate a profit with the event. K. Bush will provide more information. The funds are available beginning July 1, 2011, and can be used for deposits and other event-related costs. K. Bush suggested looking at the three or four weeks following Columbus Day, as facility reservations tend to slow down during that period, but pick back up as the holidays near. He also advised that the Blessing of the Fleet will be on the first weekend of October and the Oyster Festival takes place on October 8th. This leaves the 15th, 22nd and 29th of October to hold an HRC event without conflict. M. McClintock suggested checking the community calendar to ensure there would be no conflicting events on those dates. Members then discussed tying Hispanic Heritage Month with the celebration of 100 years of naval aviation. W. Lockley will explore guest speaker options through his aviation contacts.

T. Cramer revisited the concept of holding an event where local volunteer organizations and agencies invited to an event at which volunteers they've nominated would be honored for standout efforts. This event would serve multiple purposes: it would gather organizations with overlapping and similar missions together in a celebratory atmosphere; create public awareness of the HRC as well as those organizations and agencies participating in the event; and it would serve as the Commission's annual "signature event".

K. Bush will inquire with the Governor's Office for Children regarding guest speakers and keep members informed. L. Woods (not present at the meeting) had developed a list of prospective venues; M. McClintock will obtain the list and distribute to members for feedback. He felt that an event timeline/plan of action should be established at the next Commission meeting. Members felt that an early morning event such as a breakfast would be ideal. M. McClintock asked A. Butler to obtain a catering quote from the XXX for a breakfast serving 80 people.

Clarification was sought as to whether the Commission was considered a non-profit agency, and could therefore solicit donations and fund raise. K. Bush advised that the Commission was not a recognized 501(C)(3) entity, but a county-appointed advisory board. He stated that the Commission could sell tickets to their events, but was restricted from most other fundraising activity.

T. Cramer requested that M. McClintock send a letter on behalf of the Commission to Mr. Bowling, the guest speaker at the last meeting, for his presentation.

Commission for Women's Annual Banquet: This year's banquet will take place on Wednesday, March 16th at the Forrest Tech Center at 6:30 p.m. Those interested in attending should contact Stephanie Figeroux at (301) 475-4200 ext. 1849 to purchase tickets. Rear Admiral Michelle Howard is the guest speaker, and Dottie Barclift is the Lifetime Achievement Award recipient. Tickets are \$20 per person and dinner is included in the price of admission. K. Bush will email the flyer to members for wider distribution.

ACTION ITEMS

- ⇒ K. Bush will explore guest speaker options through his contact at the Governor's Office for Children.
- ⇒ M. McClintock will obtain the list of prospective venues from L. Woods and distribute to members.
- ⇒ W. Lockley will explore guest speaker options through his aviation contacts.
- ⇒ K. Bush will email the Commission for Women's Annual Banquet flyer to members.

Next Meeting: April 6, 2011 at 5:30 p.m.
Governmental Center, Potomac Building, Room 14

Adjournment: The meeting adjourned at 6:35 p.m.

Minutes respectfully submitted by Adrienne Raines.